

**Minutes of the meeting**  
**of Riccall Parish Council**  
**on 20<sup>th</sup> July 2015**  
**from 7.30 p.m. at the Regen Centre**

Attending: Cllr Keen (Chairman), Cllrs Adamson, Dawson, Kilmartin, Nuttall, Owens, Rimmer, Sharp, Somers-Joce, Whitwood and Wilkinson  
District Councillor – Ian Reynolds  
Clerk and Finance Officer – Mrs Sandra Botham

The Chairman welcomed Sandra Botham to her first meeting in post as Clerk.

**1 Apologies and declarations of interest**

There were no apologies for absence. The Clerk declared an interest in item 17 which was accepted.

**2 Minutes of the meeting of Riccall Parish Council held on 15<sup>th</sup> June 2015 (circulated)**

The minutes were accepted and adopted as a true record.

**3 Report on progress and updates since the last meeting**

District Cllrs Reynolds reported from the Selby DC Executive Meeting held on 2<sup>nd</sup> July which discussed the proposed residential development at the garages off Landing Lane. It was resolved 'To agree that no parking provision be made beyond that contained within the proposed housing development.' This is despite concerns relating to parking made by the PC in previous discussions with Selby DC. Cllr Reynolds advised the Parish Council to express its concerns that their comments have been ignored. The Executive stated that there should be continued dialogue with local residents and the Selby and District Housing Trust concerning this issue and advised Local Member input.- *Clerk to write to Selby DC*

North Yorkshire Police Ringmaster update had been circulated prior to the meeting. It was noted that there are now no police representatives for the CEF Partnership Board meetings.

The Clerk gave an update on action taken and developments since the last meeting:

- Selby DC planning officer was contacted re parking at 15 York Road & about the construction at 1 Holmes Drive - *see item 7c*

- Andy Rouse Community Officer for SDC is to get a quote for repair or replacement of the fencing at Saunters Way
- NYCC were contacted regarding cattle on river bank ROW 2 and also about maintenance of the public rights of way prior to the annual walking the paths— *to be discussed agenda item 18*
- 24 Housing Survey forms have now been submitted to Selby DC
- Notices were placed on 2 cycles on village green following continued parking on the structures- *to be discussed item 12*
- NYCC were queried about the distance of the proposed double yellow lines outside the park, the response was that these were agreed with Gary Lumb to take into account bus stop and allow some on road parking and will not be changed.
- Condition relating parking at the property on the junction of Chapel Lane/Main Street – *to be discussed item 7c*
- Letters have been delivered to residents on the lower end of Kelfield Rd where the additional VAS socket will be sited
- SDC Taxation section has contacted us re paying non-domestic rates for Jubilee sports field. They required information & copies of the last 2 years accounts – these have now been submitted.
- Anti-social behaviour incidents on Carr Lane have reported to police and the resident has been informed of this
- Gavin has repaired a bench on village green and is to cut the hedge that runs alongside of tennis courts
- Lindsey Ryan presented Certificates to the Youth Council at the Primary School as school term has ended and some children are away on holiday so couldn't be present at this meeting as arranged
- The extra VAS socket will be installed on Kelfield Road during July as far as we know
- Keith Rookes has been contacted to ask if would carry out PAT testing on the office equipment but there has been no response so far
- A resident on Old Selby Road commented that the grit bin is not placed centrally for use by residents and many of them are elderly and can't manage the distance to the bin to use the salt, It was requested that it be moved to a more central position
- The Community Library is to be entered into the NYCC Community Award Scheme for Best Community Project
- Cllr Casling has provided a copy of the notice used by Escrick PC for kerb parking(*copies circ*)
- The current Business Plan is coming to its end- a project to be taken forward is the car park for Riccall Park- *the Clerk will look into this*

#### **4 Matters from Public Participation**

It has been reported that a resident's dog had fallen down an inspection chamber off Ings Lane. Concern was made that this could have been a child. The site has been made secure by a farmer. It is not sure whose responsibility this is. *Cllr Rimmer to find out more detail.*

#### **5 Correspondence**

##### **5a) General correspondence - requiring decisions:**

None.

##### **5b) General correspondence - for information:**

An email has been received from Selby DC noting that it has appointed an examiner to conduct a hearing on the proposed Community Infrastructure Levy. Cllr Reynolds was asked to clarify this and will keep us informed of the outcome.

Plan Selby information has been received, there are links to website.

Selby DC has notified us that invoices are being prepared for Election costs. *Clerk to follow this up.*

##### **5c) Late correspondence – to note only.**

Came & Co has informed us that they are now part of the Stackhouse Poland Group. Cllr Somers-Joce has assessed the information.

NYCC Local Transport Plan questionnaire has been received. *Cllr Keen will assess.*

North Yorkshire Fire & Rescue Authority informed us of a consultation to organise its responses to fires and other emergencies. *Cllr Nuttall will follow this up.*

Selby DIAL has sent Cllrs an invitation to a Charity Gala Dinner event on 4<sup>th</sup> September- *please contact the Clerk for details.*

#### **6 Accounts**

*A total expenditure of £2,800.39 was approved for July 2015.*

The Clerk gave an update on the budget position and this was noted by members.

A resident had contacted us regarding an undrawn cheque, issued by the Parish Council, which is now out of date. A new cheque was raised ref: LR52 as shown on the above accounts.

Cllrs were given a copy of a statement to show monies from the Community Account have now been transferred and the balance is nil.

*A short break was taken At 8.05p.m for signing of the cheques.*

## **7 Planning**

### **7a) Selby DC has granted planning permission for the following applications:**

None received.

### **7b) The following planning applications will be considered:**

**2015/0638/HPA** Single storey side/rear extension 15 Mount Park, Riccall. -Cllr Rimmer.

*No objections.*

### **7c) Other planning matters**

Cllrs discussed conditions relating to parking for The Brambles, York Road. *Cllr Reynolds was requested to follow this up.*

Development at 15York Rd – The Enforcement Officer had reported that she has spoken to the property owner and if the situation does not improve to contact her again.

The Enforcement Officer is following up an enquiry about a development at a property on Holmes Drive. We are awaiting a response.

## **8 Reports and Consultation**

Cllr Rimmer reported back from the Neighbourhood Watch meeting noting that new members have offered to create a Website and Facebook page.

Cllr Dawson reported back from the CEF meeting noting it was the first one following the election but there were still low numbers attending. He noted that Cllr Casling is to co-opt enthusiastic members to attend in an effort to boost numbers. The development of the Eastern Area Plan is going ahead with a task group. A donation of £450 has been made to a neighbouring village towards a defibrillator. He noted that the rules for awarding donations are to change and in future the CEF will make recommendations but Selby DC will give approval.

Cllr Wilkinson asked if any progress had be made regarding provision of a mini-bus for local groups to use as the Duke of York Assessors visiting the Regen Centre had enquired about this and Cllr Reynolds noted that this had been put on hold during the election.

Cllr Keen gave a report about the Carnival and noted that the defibrillator was now in place at the doctors and a training session had been held. Comments were made that some details are not shown on the defibrillator and Cllr Keen will address this and contact the Practice Manager at Beech Tree Surgery regarding the code being on display and adding the location details.

Cllr Keen reported that the recent Volunteers Thank-You evening was well attended and was an enjoyable social event.

Cllr Sharp reported back from Walking the Footpaths, noting that the number of Scouts volunteering to help was down and that the footpaths were very overgrown but thankfully the cattle were not on the bank at the time.

***Cllrs agreed to bring Item 18 forward at this point to continue discussions about the PROW's.***

## **18 Public Footpaths**

The Clerk noted that Lindsey Ryan had sent a strongly worded email to NYCC noting concern about cattle acting in an aggressive manner towards walkers. We have received a response noting this is a Medium Priority. In addition, requests had been made for the PROW's to be cleared prior to the annual Walking the Footpaths event. Neither staff or volunteers were able to help. Since then the Clerk has reported the overgrown footpaths again and a response came back also with a Medium Priority. Cllrs noted concern that both of these reports are classed as the same priority by NYCC.

Concern was noted that the PC is directing the public on the Riccall Round Walks with overgrown footpaths and possible safety issue from cattle on the river bank. Cllr Reynolds offered to liaise with Cllr Casling to work with the NYCC to address these issues. ***The Clerk will provide Cllrs Casling and Reynolds with details.***

It was also noted that there are several places where overhanging hedges are impeding onto the footpaths around the village. It was agreed that Cllrs will assess their Beacon delivery areas and letters can then be sent out to request residents trim their hedges.

## **9 Recreational / H&S update**

The Clerk reported on matters that relate to play equipment or sports field maintenance:

- The seat on a junior swing and a sign at Checker Lane are reported as needing replacing – ***Cllr Dawson will assess these and report back***
- Cllr agreed to go ahead with the quote for repair of the sports wall net at a cost of £348.00

- Cllrs agreed to replace the padlock on the Riccall Park gate for a RADAR lock which will enable wheelchair and mobility scooter users to access the park. The maintenance contractors will also use this lock.
- Tru-Green has been contacted for advice about rolling the sports field.
- Gavin has completed work at the park with bark chippings
- Riccall Utd has requested that the cutting of the football pitch might be included with the PC maintenance contract. *The Council did not wish to pursue this.*
- The notice boards have had some maintenance work carried out – *the Clerk will contact Tru-Green to assess the work.*

## **10 Riccall Sportsfield Association**

Cllr Wilkinson reported about the formation of a new company. Clubs and organisations in the village will be invited to be a Director. Cllrs agreed that the PC will be represented by the ‘Chairperson’ at the quarterly meetings and if the Chair is not available then a nominated representative will attend in their place. *The Clerk will write and inform the Riccall Sportsfield Association of the decision.*

## **11 A19 noise issues**

Cllrs considered the proposals made by two residents of properties adjacent to the A19. Cllrs agreed that they support the proposals in principle, however, they are unable to give any financial support.

Cllrs signed the VAS Hire Agreement which is now in place for a period of 4 years and expires July 2019.

## **12 Cycle parking on Village Green**

Cllrs considered options to deal with cycles parking on structures of the village green. It was decided that there may be an opportunity to provide cycle parking when the fencing is renewed and that funding may be available via CEF.

## **13 Jubilee sports-field container**

Cllr Rimmer reported about concerns to stop children climbing on the container to avoid any accidents. Anti-climb paint maybe a solution and notices would be displayed to make people aware of its use. *The Clerk will source anti-climb paint and contact Came & Co regarding wording for notices.*

## **14 Youth Advisor**

It was decided to place a feature in the next issue of the Beacon to advertise for a new Youth Advisor.

## **15 Access issues**

The Clerk reported back from a meeting with a resident who has highlighted issues with disabled access to the park and areas of the village. The RADAR lock will provide disabled access to the park and NYCC Highways will consider requests for dropped kerbs being provided although this year's work is already planned so an application will have to be made for next year.

## **16 Plan Selby**

Cllr Adamson reported back from the Stakeholder Workshop which was run by Consultants ARUP and representatives from Selby DC Forward Planning team. There were six representatives from Riccall Parish Council who completed tasks to clarify facilities, amenity land, areas possible for development and infrastructure and environment considerations. 769 dwelling are now needed to be allocated between the Designated Service Villages and 3 Options have been put forward to decide this. Cllrs noted that Option 1 is the preferred option for Riccall. *Clerk to check and see if a formal response is required in addition to the information taken from the workshop.*

Cllr Reynolds noted that the timescale for the ARUP consultation and the adoption of the plan in 2 years' time could be misleading as current applications may exceed the quota of 769 dwellings.

*At 10.00 p.m. the Chairman asked Cllrs if they were prepared to continue the meeting further. It was agreed to carry item 20 forward to the September meeting.*

## **17 Station Rise green space**

Cllrs discussed the additional information received from residents which had been circulated prior to the meeting. It was agreed that although cllrs are sympathetic to the issues it is not a matter for the Parish Council. *The Clerk will write to the resident representative.*

## **19 Minor items and items for the next agenda**

None.

## **20 Staff Matters**

This item was deferred until the September meeting.

*The Chairman thanked those present and closed the meeting at 10.03p.m.*